

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MARCH 8, 2010.

PRESENT:

Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Mr. P. Bartlette, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes (entered at 7:10 p.m.) Mr. J. Murray, Dr. L. Ross, Mr. M. Snelling.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

The Chairperson, Mr. Buri, called the meeting to order at 7:02 p.m. and welcomed all visitors to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

- a) Trustee Jolly requested the addition of one item under "Reports".
- b) Secretary-Treasurer, Mr. Barnes, noted the Support Labour Management Meeting under "Announcements" should read "Wednesday, March 10, 2010" and not "Tuesday, March 10, 2010".

Mrs. Jolly – Mr. Snelling

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held February 18, 2010 were circulated.

Mr. Snelling – Mr. Bartlette

That the Minutes be received and filed.

Carried.

- b) The Minutes of the Regular Board Meeting held February 22, 2010 were circulated.

Mr. Murray – Mrs. Jolly

That the Minutes be received and filed.

Carried.

- c) The Minutes of the Special Board Meeting held February 26, 2010 were circulated.

Mr. Bartlette – Mr. Karnes

That the Minutes be received and filed.

Carried.

- d) The Minutes of the Special Board Meeting held March 1, 2010 were circulated.

Mr. Karnes – Mr. Snelling

That the Minutes be received and filed.

Carried.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

- a) School Division/Parent Liaison Committee Meeting

The February 17th, 2010 written report of the School Division/Parent Liaison Committee Meeting was reviewed as circulated.

Mrs. Jolly – Mr. Murray

That the Minutes be received and filed.

Carried.

- b) Policy Review Committee Meeting

The February 23rd, 2010 written report of the Policy Review Committee Meeting was reviewed as circulated.

Mr. Bartlette drew the Trustees' attention to Policy 1001.1 – Equity, which was discussed at the Policy Review Committee Meeting and will be brought forth as a Giving of Notice at this meeting, and for approval at the March 22, 2010 meeting. He asked Trustees to review the proposed policy and should they have any questions to contact Senior Administration prior to the meeting on the 22nd of March.

Mr. Bartlette – Mr. Murray

That the Minutes be received and filed.

Carried.

c) MSBA Resolutions Committee Meeting

The February 16th, 2010 written report of the MSBA Resolutions Committee Meeting was reviewed as circulated.

Mr. Bartlette – Mr. Snelling

That the Minutes be received and filed.

Carried.

d) Divisional Futures and Liaison Committee Meeting

The February 23rd, 2010 written report of the Divisional Futures and Liaison Committee Meeting was reviewed as circulated.

Mrs. Jolly noted the meeting with members of the Brandon University had been a very good and productive meeting.

Mrs. Jolly – Mr. Snelling

That the Minutes be received and filed.

Carried.

e) Education Committee Meeting

The March 1st, 2010 written report of the Education Committee Meeting was reviewed as circulated.

Ms. Coey – Mrs. Jolly

That the Minutes be received and filed.

Carried.

f) Personnel Committee Meeting

The March 2nd, 2010 written report of the Personnel Committee Meeting was reviewed as circulated.

Dr. Ross referenced Confidential No. 5 and 6 of the report noting motions to be brought forth later in the meeting. She advised the Board of Trustees that if they had any questions prior to motions on these two items, the Board would need to move In-Camera to discuss same.

Dr. Ross – Ms. Coey

That the Minutes be received and filed.

Carried.

g) Other

- Trustee Jolly reported on Vincent Massey High School's "Heritage Days" and congratulated the staff and students for hosting a successful event.

2.03 Delegations and Petitions**2.04 Communications for Action**

NIL

2.05 BUSINESS ARISING**- From Previous Delegations****- From Board Agenda****- MSBA issues (last meeting of the month)****- From Report of Senior Administration**

- a) School Reports - NIL
- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report
 - 2010/2011 Final Budget – Referred Motions.
 - Policy Revisions – Referred Motions.

2.06 Motions

31/2010 Mr. Murray – Dr. Ross
That the Final Budget for 2010/2011 and the 2010 Special Levy be approved as follows:

Total Operating Expenditures	\$67,589,600
Total Capital Expenditures	<u>\$ 2,109,300</u>
Total Expenditures	<u>\$69,698,900</u>
2010/2011 Special Requirement	<u>\$32,556,900</u>
2010 Special Levy to be raised from Municipalities	<u>\$29,449,154</u>

The Secretary-Treasurer confirmed the figures listed in the proposed motion were based on the Board of Trustees' decision of February 26, 2010 to accept the Tax Incentive Grant of \$1,848,013 thereby reducing the proposed budget, including enhancements, set on February 16, 2010 by \$85,000.00. He noted the areas where the sum of \$85,000 was to be reduced still needed to be determined by the Board of Trustees.

Discussions were held regarding the confidential list of proposed reductions that were provided to the Board of Trustees, at their request, by Senior Administration. Clarification was requested as to how the \$50,000 in payroll deductions would be implemented. Senior Administration confirmed the proposed reduction would take place through an adjustment to salaries and posting of positions. They confirmed it was not a single position that would be targeted but it would mean a change in ratio and not in program delivery. The Board agreed to reduce the proposed budget by \$50,000 through payroll deductions as recommended by Senior Administration.

Trustees discussed at length the position of the Workplace Safety and Health Officer in the proposed budget. They noted they did not want to reduce the proposed salary but would be willing to look at reducing the budget line provided to the position to correct any issues the Officer determined needed to be addressed. Trustees requested clarification regarding how workplace safety and health matters were currently being addressed. The Secretary-Treasurer confirmed these matters are currently addressed through the maintenance budget. Discussions were held regarding the building maintenance surplus; the purpose of the building reserve fund; and the amount of the reduction that could be assigned to the Workplace Safety and Health Officer's budget line. It was agreed that the budget could be reduced by \$35,000 as items requiring attention could be addressed through the current maintenance budget.

It was agreed the proposed reductions to the budget in the amount of \$85,000 would be implemented by reducing the payroll by \$50,000 and the Workplace Safety and Health Officer's budget line by \$35,000. It was agreed that the Secretarial Overtime would not be reduced and the remainder of the proposed budget would stay as proposed on February 16, 2010.

32/2010 Mr. Mayes – Mr. Murray

That the budget reductions in the amount of \$85,000 required to take advantage of the Tax Incentive Grant be approved as follows:

Payroll Allocation	\$50,000.00
Workplace Safety and Health Projects	<u>\$35,000.00</u>
Total:	<u>\$85,000.00</u>

Carried.

Trustee Murray then re-read Motion 31/2010 for the Board as follows:

That the Final Budget for 2010/2011 and the 2010 Special Levy be approved as follows:

Total Operating Expenditures	\$67,589,600
Total Capital Expenditures	<u>\$ 2,109,300</u>
Total Expenditures	<u>\$69,698,900</u>
2010/2011 Special Requirement	<u>\$32,556,900</u>
2010 Special Levy to be raised from Municipalities	<u>\$29,449,154</u>
Carried.	

33/2010 Ms. Coey – Mr. Murray

That Policy and Procedures 4052 – “Assessment, Evaluation and Reporting of Student Learning and Achievement” be approved.

Trustee Coey referenced the policy which could be found as an Appendix to the Senior Administration Report. She noted on page 6 of the policy the sentence “Completion of student assignments and achievement results is to be included by each teacher in each subject area” had been included and encouraged trustees to express their opinion on this inclusion.

Trustees spoke for and against the request to include a listing of student assignments and achievement results.

Those opposed to the inclusion expressed concerns that the request places an excessive workload on teachers, increasing the completion of each report card by an additional 25 to 30 minutes. They noted that the information is available to all parents and could be requested on demand. Concerns were expressed about the large number of assignments that might be included in the report; the sheer volume of paper being included in the report card; and debated the benefit of including such information in the report card.

Those who were in favour of including the listing of student assignments and achievements results noted parents need as much information as possible on their children’s achievement in school. It was felt that parents were entitled to this information; it would help children to be held accountable for their work and assist parents in parenting their child. Discussions were held regarding the need for marks in high school and the importance of providing students with an understanding of marks prior to reaching the high school level.

Discussions were held regarding the possibility of having the information available at interviews and not included in the report card and providing the information electronically or via phone for those unable to attend interviews, should they request same; how

student marks are tracked in SIRS; the need to set a policy that everyone understands and everyone will follow; and whether or not the motion should be removed and sent back to the Steering Committee for further study.

It was agreed the motion would not be sent back for further study and the motion was called. Trustee Coey reread motion 33/2010 as follows:

That Policy and Procedures 4052 – “Assessment, Evaluation and Reporting of Student Learning and Achievement” be approved.

Carried – 6-3 (Trustees Karnes, Jolly & Ross opposed).

Trustee Mayes exited the meeting at 8:25 p.m.

Point of Privilege: Trustee Ross requested it be recorded that she felt the Board had made a grave error in passing a policy with such ambiguous wording. Trustee Jolly agreed.

Point of Privilege: Trustee Coey noted she understood Trustee Ross' concerns and had asked at the Education Committee if this wording was clear and was told yes.

34/2010 Mrs. Jolly – Mr. Snelling

That a letter of support be sent to the Canadian Senate endorsing the proposed Recommendations 16 through 19 regarding Poverty, Housing & Homelessness and their relationship to education.

Carried.

35/2010 Dr. Ross – Mr. Murray

That Confidential #5 regarding a school administrator matter, and the recommendation therein, as presented at this meeting be approved.

Carried.

36/2010 Dr. Ross – Mr. Murray

That Confidential #6 regarding a CUPE Local 737 support staff matter, and the recommendation therein, as presented at this meeting be approved.

Carried.

2.07 Bylaws

NIL

2.08 Giving of Notice

Ms. Coey

I hereby give notice that at the next regular meeting of the Board of Trustees I, or someone in my stead will introduce a motion to approve Policy 1001.1 - "Equity".

Mrs. Jolly

I hereby give notice that at the next regular meeting of the Board of Trustees I, or someone in my stead will introduce a motion to rescind Procedures 5010 - "Posting and Assignment of Professional Teaching Staff" be rescinded and replaced with Procedures 5010 - "Posting and Assignment of Professional Teaching Staff".

2.09 Inquiries**2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)****2.09b) Trustee Inquiries**

a) Trustee Mayes requested the following information:

“Do we have a policy regarding “sports academy” programs at our high schools? This concern was raised by Crocus staff in light of recent developments at Neelin. Please provide a response at a future meeting.

b) Trustee Bartlette asked the following questions:

1. Are the courses “Environmental Studies 30S and Water Studies 40S” set to start in the 2010/2011 school year?

Senior Administration advised that these two courses will start in the 2010/2011 school year.

2. Are there any budget considerations required for start up and sustainability?

Senior Administration advised that there were no budget considerations required at this time.

3.00 ADMINISTRATIVE INFORMATION:**3.01 Report of Senior Administration**

Trustee Jolly requested clarification regarding the proposed middle years “Driving the Education of Agriculture and Science in Manitoba” program and if it would be a lead in to the proposed “Environmental Studies” course at Crocus Plains. The Superintendent noted the program would not be a lead in but a way of introducing students to agriculture and technology.

Trustee Jolly noted the Nutrition Ad-Hoc Committee would be meeting shortly and inquired as to whether or not Senior Administration had spoken with school principals regarding the Nutrition Policy and its implementation. The Superintendent noted that they have been monitoring implementation of the policy and some areas are working while others are not. A complete report will be available when the Nutrition Ad-Hoc Committee meets.

Trustee Jolly asked if the LAC teacher at George Fitton will be placed into another LAC class when the changes resulting from the Single Track French Immersion take place. The Superintendent noted that is the teacher's choice.

Superintendent, Dr. Michaels highlighted the recently held Single Track French Immersion Implementation Committee meeting.

Trustee Bartlette congratulated Senior Administration on their work with Brandon University regarding a proposed Memorandum of Understanding and looked forward to seeing the agreement in the future.

Mr. Murray – Ms. Coey
That the report be received and filed.

Carried.

3.02 Communications for Information

NIL.

3.03 Announcements

- a) Divisional Futures & Liaison Committee Meeting with City Poverty Group - 4:30 p.m., Tuesday, March 9, 2010, City Hall Council Chamber.
- b) Support Labour Management Committee Meeting - 3:30 p.m., Wednesday, March 10, 2010, Conference Room.
- c) Personnel Committee/BTA Negotiations - 6:00 p.m., Wednesday, March 10, 2010 and Thursday, March 11, 2010, McLaren Room.
- d) Facilities/Transportation Committee Meeting - 10:00 a.m., Thursday, March 11, 2010, Board Room.
- e) Finance Committee Meeting - 10:00 a.m., Monday, March 15, 2010, Board Room.
- f) Manitoba School Boards Association Annual Convention - March 18-20, 2010, Delta Inn, Winnipeg.
- g) NEXT REGULAR BOARD MEETING - 7:00 p.m., Monday, March 22, 2010, Board Room

Mrs. Jolly – Mr. Murray
That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues**- Reports****- Trustee Inquiries****4.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) Confidential #3 on a BTA matter was received as information.
- c) Confidential #5 on a School Administrator matter was considered in motions.
- d) Confidential #6 referencing a CUPE Local 737 Support Staff matter was dealt with under motions.

- Trustee Inquiries**4.03 Property Matters/Tenders****- Reports****- Trustee Inquiries****4.04 Board Operations****- Reports**

- a) Confidential #2 on a Legal Opinion was discussed in detail with consensus agreement.
- b) Confidential #4 on a Policy Issue was received as information.

- Trustee Inquiries

Mrs. Jolly – Mr. Snelling

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

5.00 ADJOURNMENT

Mr. Murray – Ms. Coey

That the meeting do now adjourn (9:15 p.m.)

Chairperson

Secretary-Treasurer